



# YOUNG DRIVERS SAFETY PROGRAMME ACCREDITATION GUIDELINES

# CONTENTS

4	Introduction
6	Overview
7	Becoming Accredited
8	Becoming a Regional Training Provider
8	Accreditation Fees
10	The Grading System
12	Competency Development (Elite)
24	Programme Structure (Elite)
34	Competency development (Entry Level)
40	Programme structure (Entry Level)



# INTRODUCTION

The primary objectives of the young driver safety programme are to actively facilitate the development of young drivers from around the world, promote driver safety amongst young motor sport competitors and foster sustainable pathways from entry level (grass roots) to international competition.

The FIA has employed a multi-tiered strategy to achieve the above objectives: firstly, it has developed a best practice driver development framework; secondly, it will accredit those National Sporting Authorities (ASNs) who adopt the framework; and thirdly, it has established an international development academy for young drivers (the Young Driver Excellence Academy). Underpinning this strategy, the FIA is further stimulating activity in this area through the provision of grants via the Motor Sport Safety Development Fund (MSSDF).

This publication, which is part of a suite of publications relating to the FIA's broader Education Programme, focuses in its entirety on the process of accrediting ASNs who adopt the best practice framework.

It has been developed to assist ASNs to understand the requirements to achieve the various accreditation levels. It should be read in conjunction with *A Guide to Developing and Funding Motor Sport Safety Worldwide*, in particular the publication *Young Drivers Safety Programme - Best Practice Framework and Developing Nations (July 2011)*, which are all available on the FIA website.

Accreditation will be done at three levels - Achievement of Excellence, Progress towards Excellence and Commitment to Excellence. Any ASN that wishes to become a Regional Training Provider will have to satisfy the requirements of Achievement of Excellence level

accreditation. The FIA will aim to foster the development of several regional training providers within each of five broad geographical regions. These training providers will take on the role of training those ASNs who require external assistance with the development of their young driver programmes.

This publication will be periodically reviewed and updated.







## OVERVIEW

### BECOMING ACCREDITED

The accreditation requirements have been split between levels Achievement of Excellence, Progress towards Excellence and Commitment to Excellence and are expressed in terms of benchmark criteria. These benchmark criteria are directly mapped to their corresponding best practice principles from the best practice framework – like the framework, they have been divided into two key areas, namely Competency Development and Programme Structure, and also between the Elite and Entry levels.

The benchmark criteria represent a range; the Commitment to Excellence criteria indicate a minimum standard, the Progress towards Excellence criteria indicate good practice, and Achievement of Excellence indicate what the FIA currently considers to be best practice. For each level, the benchmark criteria indicate the corresponding standard that should characterise an ASN's development programme for officials.

In order to achieve a certain level, an ASN will have to satisfactorily demonstrate that they align to the appropriate benchmarks. In some cases, not all of these criteria will apply, as an ASN's unique sporting environment may require a degree of variation – in cases where this is legitimately the case, a benchmark exemption may be granted. It should be noted that an ASN does not need to achieve the lower levels of accreditation before proceeding to the highest level i.e. Achievement of Excellence level – each application will be considered on its merits, and if an ASN applying for the first time, can satisfy the FIA that it aligns to the highest level (Achievement of Excellence), that level will be granted.

The process of accreditation will commence with the ASN completing

an application form. The form will be designed to capture the requisite information to enable the FIA to determine if the ASN satisfactorily meets the benchmark criteria for the level for which it is applying. In some cases the FIA may need to liaise directly with the ASN or, for Achievement of Excellence level accreditation, may need to conduct an on-site visit.

Any ASN seeking accreditation will need to be an existing member of the FIA and pay an accreditation fee. All ASNs who achieve a level of accreditation will be recognised as having done so on the FIA's website and in FIA publications. Furthermore, they will also have access to a range of branding benefits including use of exclusive accreditation logos. Accreditation will be awarded for a period of two years, with renewals required at each two-year anniversary.

As the best practice principles evolve or change over time, so will the benchmark criteria.

## BECOMING A REGIONAL TRAINING PROVIDER

An ASN who wishes to become a Regional Training Provider will first have to satisfy the requirements of Achievement of Excellence level accreditation. Those ASNs who ultimately become Regional Training Providers will be expected to take a leadership role in their region and train other ASNs in young driver development. Any ASN who applies to the MSSDF, and is seeking external expertise to improve or develop their young driver programmes, will be required to use one of the recognised Regional Training Providers unless otherwise agreed by the FIA.

ASNs who are acting as Regional Training Providers will be listed on the FIA's website and in FIA publications. In addition, it will be clearly communicated to all ASNs that if they require support from the Fund, and require access to external expertise, that they must work with one of their regional providers. As part of this process the ASN seeking external expertise will need to collaborate with the Regional Training

Provider of its choice in preparing an annual grant request (proposal) to the fund.

It will be the responsibility of the ASN seeking assistance to submit its proposal (i.e. not the regional provider), and if successful it will be directly awarded a grant. The ASN will then pay the appropriate amount to the Regional Training Provider for the services outlined in its proposal – this will be a condition of the grant, and will be clearly documented in the contract between the FIA and the ASN applying for funding.

An ASN seeking external assistance will be able to choose from any Regional Training Provider and its choice of provider will be entirely at its discretion. The FIA will not play a formal role in the process, and any arrangement between ASNs will be entirely at their discretion and will be their own responsibility.

For further details on this process, please refer to the process map on the FIA website.

## ACCREDITATION FEES

ASNs can accredit at either elite or entry level, a combined application will incur only one fee. To achieve Regional Training Provider status, Achievement of Excellence level must have been achieved at both levels.

The accreditation costs are outlined in the table below:

Accreditation Level	Application Fee (one-off)	Renewal Fee (biennial)
Commitment to Excellence	€250	€250
Progress towards Excellence	€500	€250
Achievement of Excellence*	€2,500	€1,250
Regional Training Provider*	€10,000	€5,000

\* If an on-site visit is required, a portion of the expenses associated with the on-site visit may be payable by the ASN – these expenses would be determined in advance between the FIA and the ASN seeking accreditation.







## THE GRADING SYSTEM

The following tables present the benchmark criteria for accreditation levels Achievement of Excellence, Progress towards Excellence and Commitment to Excellence. They are expressed in terms of their corresponding best practice principles from the Best Practice Framework and are separated into areas of Competency Development and Programme Structure for both Elite- and Entry-level categories.

YOUNG DRIVER SAFETY PROGRAMME:  
ACCREDITATION GUIDELINES - ELITE

Framework area: Competency Development	Commitment to Excellence
1. Training activities are competency based	<ul style="list-style-type: none"> <li>• Training activities are focused on building core competencies which are directly linked to learning outcomes.</li> <li>• The competencies being taught are explicitly linked to the role of the driver.</li> </ul>
2. Training activities are developed by instructional design specialists and content is developed by subject matter experts	<ul style="list-style-type: none"> <li>• Instructional design is tailored to suit the delivery mechanism</li> <li>• Instructional design meets minimum standards including the definition of learning objectives, materials for participants &amp; instructors &amp; a suitable mix of learning strategies.</li> </ul> <p><b>Not required</b></p>
3. Training is delivered using a blended learning model	<ul style="list-style-type: none"> <li>• The training required to attain a particular level of competence is instructor-led.</li> </ul> <p><b>Not required</b></p>

Progress towards Excellence	Achievement of Excellence
<ul style="list-style-type: none"> <li>• Training activities are focused on building core competencies which are directly linked to learning outcomes.</li> <li>• The competencies being taught are explicitly linked to the role of the driver.</li> </ul>	<ul style="list-style-type: none"> <li>• Training activities are focused on building core competencies which are directly linked to learning outcomes.</li> <li>• The competencies being taught are explicitly linked to the role of the driver.</li> </ul>
<ul style="list-style-type: none"> <li>• Instructional design and the final training deliverables are developed by appropriately qualified developers.</li> <li>• Instructional design meets minimum standards including the definition of learning objectives, materials for participants &amp; instructors &amp; a suitable mix of learning strategies.</li> <li>• Training content is developed by experts in the field to which the activity relates.</li> </ul>	<ul style="list-style-type: none"> <li>• Instructional design and the final training deliverables are developed by appropriately qualified developers.</li> <li>• Best practice instructional design principles are applied to all training activities.</li> <li>• Training content is developed by experts in the field to which the activity relates.</li> </ul>
<ul style="list-style-type: none"> <li>• The training required to attain a particular level of competence involves the appropriate blend of instructor-led and practical training.</li> <li>• Drivers undergo periodic assessment to determine progress (measured against competency).</li> </ul>	<ul style="list-style-type: none"> <li>• The training required to attain a particular level of competence involves the appropriate blend of instructor-led training, practical training, coaching and field assessment.</li> <li>• Drivers undergo periodic assessment to determine progress (measured against competency).</li> </ul>

Framework area: Competency Development	Commitment to Excellence
4. The training curriculum has multiple tiers	<ul style="list-style-type: none"> <li>The training can accommodate the training needs of the best drivers.</li> </ul>
5. Key content areas essential to the development of the driver's technical capabilities are covered in the curriculum	<ul style="list-style-type: none"> <li>Content is determined by the competencies the training is seeking to build i.e. the learning objectives.</li> <li>Content is presented in the context of the motor sport environment, and the appropriate motor sport discipline.</li> </ul> <p><b>Not required</b></p>
6. Key content areas essential to the development of the driver's tactical capabilities are covered in the curriculum	<ul style="list-style-type: none"> <li>Content is determined by the competencies the training is seeking to build i.e. the learning objectives.</li> <li>Content is presented in the context of the motor sport environment, and the appropriate motor sport discipline.</li> </ul> <p><b>Not required</b></p>
7. Key content areas essential to the development of the driver's physiological capabilities are covered in the curriculum	<ul style="list-style-type: none"> <li>Content is determined by the competencies the training is seeking to build i.e. the learning objectives.</li> </ul>

Progress towards Excellence	Achievement of Excellence
<ul style="list-style-type: none"> <li>The training curriculum has multiple tiers to accommodate the different motor sport disciplines and stages of development of each group of drivers.</li> </ul>	<ul style="list-style-type: none"> <li>The training curriculum has multiple tiers to accommodate the different motor sport disciplines and stages of development of each group of drivers.</li> </ul>
<ul style="list-style-type: none"> <li>Content is determined by the competencies the training is seeking to build i.e. the learning objectives.</li> <li>Content is presented in the context of the motor sport environment, and the appropriate motor sport discipline.</li> </ul> <p>All key content areas are covered in the curriculum.</p>	<ul style="list-style-type: none"> <li>Content is determined by the competencies the training is seeking to build i.e. the learning objectives.</li> <li>Content is presented in the context of the motor sport environment, and the appropriate motor sport discipline.</li> </ul> <p>All key content areas, presented as separate topics, are covered in the curriculum.</p>
<ul style="list-style-type: none"> <li>Content is determined by the competencies the training is seeking to build i.e. the learning objectives.</li> <li>Content is presented in the context of the motor sport environment, and the appropriate motor sport discipline.</li> </ul> <p>All key content areas are covered in the curriculum.</p>	<ul style="list-style-type: none"> <li>Content is determined by the competencies the training is seeking to build i.e. the learning objectives.</li> <li>Content is presented in the context of the motor sport environment, and the appropriate motor sport discipline.</li> </ul> <p>All key content areas, presented as separate topics, are covered in the curriculum.</p>
<ul style="list-style-type: none"> <li>Content is determined by the competencies the training is seeking to build i.e. the learning objectives.</li> </ul>	<ul style="list-style-type: none"> <li>Content is determined by the competencies the training is seeking to build i.e. the learning objectives.</li> </ul>



Framework area: Competency Development	Commitment to Excellence
	<ul style="list-style-type: none"> <li>Content is presented in the context of the motor sport environment, and the appropriate motor sport discipline.</li> </ul> <p>Not required</p>
8. Key content areas essential to the development of the driver's psychological capabilities are covered in the curriculum	<ul style="list-style-type: none"> <li>Content is determined by the competencies the training is seeking to build i.e. the learning objectives.</li> <li>Content is presented in the context of the motor sport environment, and the appropriate motor sport discipline.</li> </ul> <p>Not required</p>
9. Key content areas essential to the development of the driver's ancillary capabilities are covered in the curriculum	<ul style="list-style-type: none"> <li>Content is determined by the competencies the training is seeking to build i.e. the learning objectives.</li> <li>Content is presented in the context of the motor sport environment, and the appropriate motor sport discipline.</li> </ul> <p>Not required</p>

Progress towards Excellence	Achievement of Excellence
<ul style="list-style-type: none"> <li>Content is presented in the context of the motor sport environment, and the appropriate motor sport discipline.</li> <li>All key content areas are covered in the curriculum.</li> </ul>	<ul style="list-style-type: none"> <li>Content is presented in the context of the motor sport environment, and the appropriate motor sport discipline.</li> <li>All key content areas, presented as separate topics, are covered in the curriculum.</li> </ul>
<ul style="list-style-type: none"> <li>Content is determined by the competencies the training is seeking to build i.e. the learning objectives.</li> <li>Content is presented in the context of the motor sport environment, and the appropriate motor sport discipline.</li> <li>All key content areas are covered in the curriculum.</li> </ul>	<ul style="list-style-type: none"> <li>Content is determined by the competencies the training is seeking to build i.e. the learning objectives.</li> <li>Content is presented in the context of the motor sport environment, and the appropriate motor sport discipline.</li> <li>All key content areas, presented as separate topics, are covered in the curriculum.</li> </ul>
<ul style="list-style-type: none"> <li>Content is determined by the competencies the training is seeking to build i.e. the learning objectives.</li> <li>Content is presented in the context of the motor sport environment, and the appropriate motor sport discipline.</li> <li>All key content areas are covered in the curriculum.</li> </ul>	<ul style="list-style-type: none"> <li>Content is determined by the competencies the training is seeking to build i.e. the learning objectives.</li> <li>Content is presented in the context of the motor sport environment, and the appropriate motor sport discipline.</li> <li>All key content areas, presented as separate topics, are covered in the curriculum.</li> </ul>

Framework area: Competency Development	Commitment to Excellence
10. Key content areas relating to safety, anti-doping and driver behaviour are covered in the curriculum	<ul style="list-style-type: none"> <li>Content is determined by the competencies the training is seeking to build i.e. the learning objectives.</li> <li>Content is presented in the context of the motor sport environment, and the appropriate motor sport discipline.</li> <li>All key content areas are covered in the curriculum.</li> </ul>
11. Trainers, coaches and assessors are appropriately qualified	<ul style="list-style-type: none"> <li>Trainers are not necessarily qualified but are expert practitioners</li> </ul> <p>Not required</p> <p>Not required</p>
12. Drivers work regularly with coaches	Not required

Progress towards Excellence	Achievement of Excellence
<ul style="list-style-type: none"> <li>Content is determined by the competencies the training is seeking to build i.e. the learning objectives.</li> <li>Content is presented in the context of the motor sport environment, and the appropriate motor sport discipline.</li> <li>All key content areas are covered in the curriculum.</li> </ul>	<ul style="list-style-type: none"> <li>Content is determined by the competencies the training is seeking to build i.e. the learning objectives.</li> <li>Content is presented in the context of the motor sport environment, and the appropriate motor sport discipline.</li> <li>All key content areas, presented as separate topics, are covered in the curriculum.</li> </ul>
<ul style="list-style-type: none"> <li>Trainers are appropriately qualified to carry out their roles</li> <li>Coaches and assessors are not formally qualified but are expert practitioners</li> <li>Trainers and coaches are periodically assessed on their effectiveness in performing their roles.</li> </ul>	<ul style="list-style-type: none"> <li>Trainers, coaches and assessors are appropriately qualified to carry out their roles, and are considered experts in their field.</li> <li>Trainers, coaches and assessors are periodically assessed on their effectiveness in performing their roles.</li> </ul>
<ul style="list-style-type: none"> <li>Drivers work regularly with coaches</li> </ul>	<ul style="list-style-type: none"> <li>Drivers work regularly with coaches and have an established training regime (e.g. physiological, public speaking, driving etc) in order to foster rapid development and maintenance of skills and knowledge i.e. competency.</li> </ul>



Framework area: Competency Development	Commitment to Excellence
13. Key performance indicators determining training activity effectiveness align with targets	<ul style="list-style-type: none"> <li>Clearly defined performance targets exist to measure training effectiveness (quantitative and qualitative).</li> </ul> <p>Not required</p> <p>Not required</p>
14. A continuous improvement approach is employed to keep the training activities current	<p>Not required</p> <p>Not required</p> <ul style="list-style-type: none"> <li>Reviews of the entire programme take place periodically</li> </ul>

Progress towards Excellence	Achievement of Excellence
<ul style="list-style-type: none"> <li>Clearly defined performance targets exist to measure training effectiveness (quantitative and qualitative).</li> <li>Key performance indicators for training activity effectiveness meet agreed performance targets.</li> </ul> <p>Not required</p>	<ul style="list-style-type: none"> <li>Clearly defined performance targets exist to measure training effectiveness (quantitative and qualitative).</li> <li>Key performance indicators for training activity effectiveness meet agreed performance targets.</li> <li>Key performance indicators for training activity effectiveness are reviewed periodically and changes are made to training activities as appropriate (as per BPP 12 and BPP 3 from Programme Structure).</li> </ul>
<ul style="list-style-type: none"> <li>The ASN employ a continuous improvement approach to ensure that the programme maintains quality and that training activities utilise the latest information, techniques, technology and instructional design.</li> <li>A quality control system is in place to allow for the ongoing gathering of feedback from participants and trainers (as per BPP 13 above).</li> <li>Reviews of the entire programme take place periodically</li> </ul>	<ul style="list-style-type: none"> <li>The ASN employ a continuous improvement approach to ensure that the programme maintains quality and that training activities utilise the latest information, techniques, technology and instructional design.</li> <li>A quality control system is in place to allow for the ongoing gathering of feedback from participants and trainers (as per BPP 13 above).</li> <li>Reviews of the entire programme take place periodically, typically every two or three years with minor reviews happening annually.</li> </ul>

Framework area: Competency Development	Commitment to Excellence
15. Training activities are timed to target for performance at major events	Not required
16. Drivers are assigned a mentor	Not required
	Not required
	Not required
17. Drivers participate in competition regularly	<ul style="list-style-type: none"> <li>Drivers participate in competition as frequently as possible</li> </ul>
	Not required
18. Drivers undergo performance reviews	<ul style="list-style-type: none"> <li>Drivers undergo reviews to gauge their overall performance in the programme.</li> </ul>
	Not required
	Not required

Progress towards Excellence	Achievement of Excellence
<ul style="list-style-type: none"> <li>Training is planned around the season's performance</li> </ul>	<ul style="list-style-type: none"> <li>The relevant components of the training are conducted within a structured time plan designed to optimise the retention of skills and knowledge (competency) of the driver</li> </ul>
<ul style="list-style-type: none"> <li>An informal mentoring programme exists</li> </ul>	<ul style="list-style-type: none"> <li>Drivers are assigned a formal mentor, who has a strong interest and understanding of motor sport.</li> </ul>
Not required	<ul style="list-style-type: none"> <li>Mentors must meet selection criteria to be considered for the role.</li> </ul>
Not required	<ul style="list-style-type: none"> <li>Clear guidelines are established to ensure that the driver benefits from the relationship.</li> </ul>
<ul style="list-style-type: none"> <li>Drivers participate in competition as frequently as possible.</li> </ul>	<ul style="list-style-type: none"> <li>Drivers participate in competition as frequently as possible</li> </ul>
<ul style="list-style-type: none"> <li>Drivers are given (and provide) feedback immediately after a competitive activity has taken place.</li> </ul>	<ul style="list-style-type: none"> <li>Drivers are given (and provide) feedback immediately after a competitive activity has taken place.</li> </ul>
<ul style="list-style-type: none"> <li>Drivers undergo reviews to gauge their overall performance in the programme.</li> </ul>	<ul style="list-style-type: none"> <li>Drivers undergo regular and structured performance reviews to gauge their overall performance in the programme.</li> </ul>
<ul style="list-style-type: none"> <li>Drivers are expected to meet agreed performance targets.</li> </ul>	<ul style="list-style-type: none"> <li>Drivers are expected to meet agreed performance targets.</li> </ul>
Not required	<ul style="list-style-type: none"> <li>Drivers receive structured support to address knowledge and skill gaps (competency).</li> </ul>



YOUNG DRIVER SAFETY PROGRAMME:  
ACCREDITATION GUIDELINES - ELITE

Framework area: Programme Structure	Commitment to Excellence
1. A senior executive is responsible for the programme	<ul style="list-style-type: none"> <li>A member of the ASN's senior management team is appointed to manage the programme and authorise changes as required.</li> </ul> <p>Not required</p> <p>Not required</p> <p>Not required</p> <ul style="list-style-type: none"> <li>The senior executive manages the team responsible for the operational aspects of the programme.</li> </ul>
2. The elite programme integrates with other driver development programmes	<p>Not required</p> <p>Not required</p>

Progress towards Excellence	Achievement of Excellence
<ul style="list-style-type: none"> <li>A member of the ASN's senior management team is appointed to manage the programme and authorise changes as required.</li> </ul> <p>Not required</p> <ul style="list-style-type: none"> <li>The senior executive is responsible for the development of strategy and the subsequent creation of the driver development programmes.</li> </ul> <p>Not required</p> <ul style="list-style-type: none"> <li>The senior executive manages the team responsible for the operational aspects of the programme.</li> </ul>	<ul style="list-style-type: none"> <li>A member of the ASN's senior management team is appointed to manage the programme and authorise changes as required.</li> <li>The senior executive is appropriately qualified to carry out the role.</li> <li>The senior executive is responsible for the development of strategy and the subsequent creation of the driver development programmes.</li> <li>The strategy is integrated with the organisation-wide strategic plan.</li> <li>The senior executive manages the team responsible for the operational aspects of the programme.</li> </ul>
<p>Not required</p> <p>Not required</p>	<ul style="list-style-type: none"> <li>The ASN's elite driver development programme vertically and horizontally integrates with other driver development programmes managed, sanctioned or recognised by the ASN.</li> <li>All driver development programmes directly controlled by the ASN are consistent with the ASN's driver development strategy.</li> </ul>

Framework area: Competency Development	Commitment to Excellence
<p>3. The ASN has the capacity to manage the operational aspects of the programme</p>	<ul style="list-style-type: none"> <li>• Human resources (the programme team) are allocated to manage the operational aspects of the programme.</li> <li>• Financial resources are allocated for the annual operational aspects of the programme (presented in a budget).</li> <li>• The programme team is responsible for developing and implementing an annual operational plan</li> </ul> <p>Not required</p> <ul style="list-style-type: none"> <li>- coordinating the delivery of all programme activities (including training);</li> </ul> <p>Not required</p> <p>Not required</p>
<p>4. A sophisticated driver selection process exists</p>	<ul style="list-style-type: none"> <li>• Preliminary identification of potential candidates will be based on previous performance and other relevant criteria mapped to the goals of the programme (including age).</li> </ul>

Progress towards Excellence	Achievement of Excellence
<ul style="list-style-type: none"> <li>• Human resources (the programme team), who are appropriately qualified, are allocated to manage the operational aspects of the programme.</li> <li>• Financial resources are allocated for the annual operational aspects of the programme (presented in a budget).</li> <li>• The programme team is responsible for developing and implementing an annual operational plan which includes: <ul style="list-style-type: none"> <li>- coordinating the development of all programme activities (including training);</li> <li>- coordinating the delivery of all programme activities (including training);</li> </ul> </li> </ul> <p>Not required</p> <p>Not required</p>	<ul style="list-style-type: none"> <li>• Human resources (the programme team), who are appropriately qualified, are allocated to manage the operational aspects of the programme.</li> <li>• Financial resources are allocated for the annual operational aspects of the programme (presented in a budget).</li> <li>• The programme team is responsible for developing and implementing an annual operational plan which includes: <ul style="list-style-type: none"> <li>- coordinating the development of all programme activities (including training);</li> <li>- coordinating the delivery of all programme activities (including training);</li> <li>- measuring the effectiveness of all programme activities and making updates accordingly (including training);</li> <li>- and all financial information relating to the above.</li> </ul> </li> </ul>
<ul style="list-style-type: none"> <li>• Preliminary identification of potential candidates will be based on previous performance and other relevant criteria mapped to the goals of the programme (including age).</li> </ul>	<ul style="list-style-type: none"> <li>• Preliminary identification of potential candidates will be based on previous performance and other relevant criteria mapped to the goals of the programme (including age).</li> </ul>



Framework area: Competency Development	Commitment to Excellence
	Not required
	Not required
5. Leading technical and training partners are engaged	Not required
	Not required
	Not required
6. Drivers are divided into groups	Not required
7. Drivers are required to compete in categories consistent with the goals of the programme	Not required
	Not required

Progress towards Excellence	Achievement of Excellence
Not required	<ul style="list-style-type: none"> <li>Potential candidates will be interviewed by an expert panel and confirm their general “fit” with the programme.</li> </ul>
Not required	<ul style="list-style-type: none"> <li>Potential candidates will be assessed against core competencies.</li> </ul>
<ul style="list-style-type: none"> <li>Leading technical and training partners are engaged to provide the key programme services.</li> </ul>	<ul style="list-style-type: none"> <li>Leading technical and training partners are engaged to provide the key programme services.</li> </ul>
Not required	<ul style="list-style-type: none"> <li>Selection of partners will generally be via a competitive tender process, and selection will be based on the ability of the organisation or individual to provide services consistent with industry best practice.</li> </ul>
Not required	<ul style="list-style-type: none"> <li>Usually, partners will be required to sign contracts guaranteeing quality and service delivery.</li> </ul>
<ul style="list-style-type: none"> <li>Drivers are split into different groups depending on their stage of development</li> </ul>	<ul style="list-style-type: none"> <li>Drivers are split into different groups depending on their stage of development</li> </ul>
<ul style="list-style-type: none"> <li>An understanding exists of the pathways taken by drivers to reach the category for which the programme aspires e.g. Formula One or the World Rally Championship.</li> </ul>	<ul style="list-style-type: none"> <li>Thorough research is conducted determining the pathways taken by drivers to reach the category for which the programme aspires e.g. Formula One or the World Rally Championship.</li> </ul>
<ul style="list-style-type: none"> <li>Drivers are encouraged to compete in categories, that maximise their chances of reaching the category for which the programme aspires.</li> </ul>	<ul style="list-style-type: none"> <li>Drivers are required to compete in the appropriate pathway categories, for the appropriate amount of time, to maximise their chances of reaching the category for which the programme aspires.</li> </ul>

Framework area: Competency Development	Commitment to Excellence
8. The programme is financially supported	<ul style="list-style-type: none"> <li>The programme is financially backed by the ASN so that sufficient financial resources exist for all aspects of the programme</li> </ul> <p>Not required</p> <p>Not required</p>
9. Drivers are required to sign contracts	<p>Not required</p> <p>Not required</p>
10. The programme is supported with a strong brand capacity	<p>Not required</p> <p>Not required</p> <p>Not required</p>

Progress towards Excellence	Achievement of Excellence
<ul style="list-style-type: none"> <li>The programme is financially backed by the ASN so that sufficient financial resources exist for all aspects of the programme</li> <li>A detailed budget exists</li> </ul> <p>Not required</p>	<ul style="list-style-type: none"> <li>The programme is financially backed by the ASN, sponsors, government and other stakeholders (e.g. the FIA Motor Sport Safety Development Fund), as well as through other revenue streams.</li> <li>A detailed budget is established and includes the costs of all programme activities as well as revenue streams.</li> <li>Sponsorship assets are well developed to provide maximum value to sponsors and other stakeholders.</li> </ul>
<ul style="list-style-type: none"> <li>A contract is executed between the driver and the ASN.</li> </ul> <p>Not required</p>	<ul style="list-style-type: none"> <li>A contract is executed between the driver and the ASN.</li> <li>The contract sets out the legal responsibilities of both the driver and the ASN, particularly in relation to financial obligations and the driver's ambassadorial requirements.</li> </ul>
<p>Not required</p> <p>Not required</p> <p>Not required</p>	<ul style="list-style-type: none"> <li>A strong brand capability exists to allow for promotion of the programme as well as the individual drivers.</li> <li>The programme has its own identity, including logo, micro-website, racing apparel, colour schemes etc.</li> <li>The media requirements for the drivers are managed exclusively by the ASN.</li> </ul>

Framework area: Competency Development	Commitment to Excellence
11. The driver has access to post-programme support services	Not required  Not required
12. An annual prize is awarded	Not required
13. Programme activities and the driver's existing academic commitments are integrated	<ul style="list-style-type: none"> <li>Processes exist to ensure that a driver can successfully complete programme and academic activities concurrently.</li> </ul>
14. Drivers' guardians are engaged in the programme activities	<ul style="list-style-type: none"> <li>The drivers' legal guardians are appropriately engaged in the programme to ensure that the driver receives the appropriate support and guidance away from the training environment.</li> </ul>

Progress towards Excellence	Achievement of Excellence
<ul style="list-style-type: none"> <li>The ASN has established links with international organisations and individuals.</li> <li>Drivers are assisted with their transition from the ASN programme to the appropriate non-ASN international programme.</li> </ul>	<ul style="list-style-type: none"> <li>The ASN have well established links with appropriate international organisations and individuals.</li> <li>Drivers are assisted with their transition from the ASN programme to the appropriate non-ASN international programme.</li> </ul>
Not required	<ul style="list-style-type: none"> <li>An annual prize is awarded to the programme driver whose achievements in a given year are deemed to be the most exceptional in comparison to his/her peers.</li> </ul>
<ul style="list-style-type: none"> <li>Processes exist to ensure that a driver can successfully complete programme and academic activities concurrently.</li> </ul>	<ul style="list-style-type: none"> <li>Processes exist to ensure that a driver can successfully complete programme and academic activities concurrently.</li> </ul>
<ul style="list-style-type: none"> <li>The drivers' legal guardians are appropriately engaged in the programme to ensure that the driver receives the appropriate support and guidance away from the training environment.</li> </ul>	<ul style="list-style-type: none"> <li>The drivers' legal guardians are appropriately engaged in the programme to ensure that the driver receives the appropriate support and guidance away from the training environment.</li> </ul>

YOUNG DRIVER SAFETY PROGRAMME:  
ACCREDITATION GUIDELINES - ENTRY

Framework area: Competency Development	Commitment to Excellence
1. Training activities are competency based	
2. Training activities are developed by instructional design specialists and content is developed by subject matter experts	
3. Training is delivered using a blended learning model	
4. The training curriculum has multiple tiers	
5. Key content areas essential to the development of the driver's technical capabilities are covered in the curriculum	
6. Key content areas essential to the development of the driver's physiological and psychological capabilities are covered in the curriculum	
7. Key content areas essential to the development of the driver's ancillary capabilities are covered in the curriculum	
8. Key content areas relating to safety, anti-doping and driver behaviour are covered in the curriculum	

Progress towards Excellence	Achievement of Excellence
	Refer to the relevant BPP details from the elite framework
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	Refer to the relevant BPP details from the elite framework
	Refer to the relevant BPP details from the elite framework



Framework area: Competency Development	Commitment to Excellence
9. Trainers and coaches are appropriately qualified	<ul style="list-style-type: none"> <li>Trainers and coaches are experienced practitioners</li> </ul> <p>Not required</p> <p>Not required</p>
10. Drivers work periodically with coaches	Not required
11. Key performance indicators determining training activity effectiveness align with targets	
12. A continuous approach is employed to keep the training activities current	
13. Training activities are timed to target for performance at major events	
14. Drivers participate in competition	<ul style="list-style-type: none"> <li>Drivers participate in competition periodically</li> </ul>

Progress towards Excellence	Achievement of Excellence
<ul style="list-style-type: none"> <li>Trainers and coaches are experienced practitioners</li> <li>Training is available for training trainers and assessors.</li> </ul> <p>Not required</p>	<ul style="list-style-type: none"> <li>Trainers and coaches are appropriately qualified to carry out their roles</li> <li>Training is available for training trainers and assessors.</li> <li>Trainers and coaches are periodically assessed on their effectiveness in performing these roles.</li> </ul>
<ul style="list-style-type: none"> <li>Drivers work periodically with coaches</li> </ul>	<ul style="list-style-type: none"> <li>Drivers work periodically with coaches in order to foster sustained development and maintenance of skills and knowledge i.e. competency.</li> </ul>
	Refer to the relevant BPP details from the elite framework
	Refer to the relevant BPP details from the elite framework
	Refer to the relevant BPP details from the elite framework
<ul style="list-style-type: none"> <li>Drivers participate in competition periodically</li> </ul>	<ul style="list-style-type: none"> <li>Drivers participate in competition periodically in order to consolidate their participation patterns, competency and enjoyment of the sport.</li> </ul>

Framework area: Competency Development	Commitment to Excellence
15. Drivers have access to role models	Not required
16. Training activities are conducted regionally	Not required

Progress towards Excellence	Achievement of Excellence
<ul style="list-style-type: none"> <li>• Drivers have access to role models</li> </ul>	<ul style="list-style-type: none"> <li>• High profile drivers (including those from the elite programmes) and other appropriate individuals who are considered role models, are available to assist with selected training activities.</li> </ul>
<ul style="list-style-type: none"> <li>• Training activities are conducted regionally</li> </ul>	<ul style="list-style-type: none"> <li>• Training activities are conducted regionally and are led by regionally based (and appropriately qualified) instructors and coaches.</li> </ul>

YOUNG DRIVER SAFETY PROGRAMME:  
ACCREDITATION GUIDELINES - ENTRY

Framework area: Programme Structure	Commitment to Excellence
1. A senior executive is responsible for the programme	
2. The entry level programme integrates with other driver development programmes	
3. The ASN has the capacity to manage the operational aspects of the programme	
4. A programme participant recruitment process exists	<ul style="list-style-type: none"> <li>The target audience for the programme is defined and understood.</li> <li>The programme is promoted to the target audience</li> <li>Processes exist to manage the recruitment of participants to the programme.</li> <li>All new motor sport competitors, who meet the appropriate age criteria, can participate in the programme.</li> </ul>
5. Training partners are engaged to deliver services regionally	<p>Not required</p> <p>Not required</p>

Progress towards Excellence	Achievement of Excellence
	Refer to the relevant BPP details from the elite framework
	Refer to the relevant BPP details from the elite framework
	Refer to the relevant BPP details from the elite framework
<ul style="list-style-type: none"> <li>The target audience for the programme is defined and understood.</li> <li>The programme is promoted to the target audience</li> <li>Processes exist to manage the recruitment of participants to the programme.</li> <li>All new motor sport competitors, who meet the appropriate age criteria, can participate in the programme.</li> </ul>	<ul style="list-style-type: none"> <li>The target audience for the programme is defined and understood.</li> <li>The programme is strongly promoted to ensure maximum reach to the programme's target audience.</li> <li>Processes exist to manage the recruitment of participants to the programme.</li> <li>All new motor sport competitors, who meet the appropriate age criteria, can participate in the programme.</li> </ul>
<ul style="list-style-type: none"> <li>The use of training partners is encouraged</li> </ul> <p>Not required</p>	<ul style="list-style-type: none"> <li>Training partners are engaged to provide the key programme services at a regional level.</li> <li>Selection of partners will generally be via a mainstream recruitment (individuals) or competitive tender process (organisations).</li> </ul>

Framework area: Competency Development	Commitment to Excellence
6. Drivers are divided into groups	
7. Drivers are required to compete in categories sanctioned by the ASN	<ul style="list-style-type: none"> <li>Drivers are required to compete in entry level motor sport categories sanctioned by the ASN.</li> </ul>
8. The programme is financially supported	
9. Drivers are required to sign a code of conduct	<ul style="list-style-type: none"> <li>A code of conduct exists</li> </ul> <p>Not required</p> <ul style="list-style-type: none"> <li>Drivers are required to sign the code of conduct.</li> </ul> <p>Not required</p>
10. The programme is supported with a strong brand capacity	
11. Drivers' guardians are engaged in the programme activities	
12. The programme has alliances with government bodies	Not required

Progress towards Excellence	Achievement of Excellence
	Refer to the relevant BPP details from the elite framework
<ul style="list-style-type: none"> <li>Drivers are required to compete in entry level motor sport categories sanctioned by the ASN.</li> </ul>	<ul style="list-style-type: none"> <li>Drivers are required to compete in entry level motor sport categories sanctioned by the ASN.</li> </ul>
	Refer to the relevant BPP details from the elite framework
<ul style="list-style-type: none"> <li>A code of conduct defining what constitutes appropriate behaviour exists and is specific to the programme.</li> <li>The code of conduct is based on the appropriate elements of the ASNs member protection policy and sporting rules (refer to framework for the officials programme).</li> <li>Drivers are required to sign the code of conduct.</li> <li>Drivers are sanctioned if they breach the code of conduct.</li> </ul>	<ul style="list-style-type: none"> <li>A code of conduct defining what constitutes appropriate behaviour exists and is specific to the programme.</li> <li>The code of conduct is based on the appropriate elements of the ASNs member protection policy and sporting rules (refer to framework for the officials programme).</li> <li>Drivers are required to sign the code of conduct.</li> <li>Drivers are sanctioned if they breach the code of conduct.</li> </ul>
	Refer to the relevant BPP details from the elite framework
	Refer to the relevant BPP details from the elite framework
<ul style="list-style-type: none"> <li>Evidence exists of activities to maximise the programme's reach</li> </ul>	<ul style="list-style-type: none"> <li>An alliance exists with the appropriate government bodies to maximise the programme's reach in schools and other appropriate locations.</li> </ul>





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